



**Antique Caterpillar Machinery Owners Club
(ACMOC) – Chapter 19
Committee Meeting
Date: 9th July 2026
Location: William Adams**

Attendees: G.Slocombe M.Hutchings **Copies:**
R.Fern D.Robins
N.Clydsdale* P.Hughes
B.Cornfoot B.Jackel
J.Loaring S.Jackel
R.Bassett-Smith

**virtual attendance*

Guests:

Apologies: R.Keir L.Rees

Quorum: Yes
(½ committee + 1)

Item	Notes	Voting	Action
	Meeting commenced at 6.00 pm. M.Hutchings opened the meeting and thanked everyone for attending.		
1	Present/Apologies The secretary called for apologies which were noted.		

2	Correspondence in - 24/6 Receipt from A.Tilly for parts purchased - 1/7 NHMA National Rally advice - 6/7 Tractor Trek advice - 9/7 CAV finance report reminder Correspondence out - 30/6 ACMOC BoD about model auction <i>Motion: That correspondence in/out as detailed is accepted as true and accurate.</i>	Moved: GS Seconded: MH Motion passed unopposed	
3	Confirmation of minutes from the previous meeting. The secretary called on members present to review the minutes of the previous committee meeting dated 2nd May 2026 which have been available on the Chapter website and a copy was available at the meeting. <i>Motion: That the minutes of the previous annual general meeting have been read and are true and accurate.</i>	Moved: RF Seconded DR Motion passed unopposed	
4	Business arising from the previous minutes - Asset Registry (GS) Still need some photos from Mark, Brendan, Phil and Ben to complete registry. Need to look at cloud-based solution to locate this so it is accessible to all as large file. Quotes received from Tags direct for \$186 (qty 50) cattle tags and Supersigns for \$175 (qty 100) for laminated decals as options to identify assets. Cattle tags won't suit all assets, may need a combination of both? It was agreed to purchase both the tags and decals to aid with asset identification. - Ruwalt D7 No update. - Chapter asset storage, location & solutions Discussion postponed due to other priorities in the agenda and limited time.		Secretary to order tags and decals. N.Clydsdale to work with R.Bassett-Smith to reach out again to defence media.

Succession planning for Secretary & Treasurer roles

- Office bearing roles

M.Hutchings advised that Glen had provided a list of all the tasks he currently does, and then this list had been broken down into potential different roles to split up the workload and responsibilities.

These roles potentially include;

- Secretary (RK?)
- Treasurer (?)
- Assets (RF)
- Membership (PH)
- Replica Parts (DR)
- Technical library (SJ)
- Communications (BC?)
- Tasmanian rep (SMc?)

Richard Keir has indicated he is willing to nominate for the committee and take on some additional responsibilities, with Mark indicating he thought the Treasurers role would be suitable.

Each of the proposed roles included a list of tasks and were distributed amongst the committee for review and comment and discussions ensued, along with potential names for the proposed roles.

B.Cornfoot indicated that in his recent experience on a sporting club committee, they had been forced into having to pay to have secretarial duties completed due to a lack of volunteers. Merits of this approach was discussed, with concern that currently the Chapter has avoided charging separate membership fees but would have to consider the cost recovery of such recurring expense. It was proposed that it would be easier for the Chapter to outsource the tasks of the Treasurers role, especially with proposed movement of the accounts into a formalised accounting software program and support from an accountant and that therefore it would be beneficial for Richard to take on the Secretary role instead as this position is more day to day and required to be at meetings, rallies etc.

Communications role is proposed to complete magazine reports, website posts/update/blog, social media etc. it was thought perhaps Bruce Colyer might be prepared to take this on.

Tasmanian rep role is proposed to have a Tas member attend the committee meetings, virtually is fine to ensure our members there are represented. Stuart Macdonald to be approached about his willingness to do this role.

Key event/rallies will also continue to be assigned to a committee or Chapter member as the lead as we do today.

6	Presidents Report No report.		
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Finance report

The treasurer (GS) presented the finance report as of 7th July 2026.

Funds in cheque account	\$ 35,450.83
Funds in cash account	\$ 33,939.13
Funds in PayPal account	\$ 9,102.25
Cash float	<u>\$ 165.00</u>
Total unrestricted cash	\$ 78,657.21

Inventory merchandise	\$ 25,472.06
Inventory replica	\$ 5,650.85
Inventory used parts	<u>\$ 6,000.00</u>
Total inventory	\$ 37,122.91

Total cash & assets \$ 115,780.12

Plus debtors

Merchandise	\$ 50.00
Replica Parts	\$ 4,260.00
Banking yet to clear	\$ 00.00
NHMA insurance (unpaid)	<u>\$ 00.00</u>
Total debtors	\$ 4,310.00

Total cash & assets \$120,090.12

Less liabilities

Memberships*	\$ 195.00
Other Chapter fees	\$ 00.00
Short term loan	\$ 5,000.00
NHMA Insurance (pre-paid)	\$ 00.00
Replica parts	\$ 00.00
ACMOC (50% profit split on models)	\$ 2,577.50
Creditor invoices	<u>\$ 1,605.57</u>

Total liabilities \$ 9,378.07

Net financial position \$110,712.05

**small change from what was presented at the meeting*

Motion: That the finance report represents a true and accurate account of the Chapters financial position as at 7th April 2026.

Turnover for 2025-26 FY was \$134,912.51

Moved: GS
Seconded: MH
**Motion passed
unopposed**

	Glen confirmed the ACMOC liability refers to 50% profit split of special models we shipped over from the Club in USA. Creditor invoice is for 2024 calendars invoice not received. - Separation of bank accounts/debit card/access Currently Glen accesses the Chapters accounts through his personal Westpac customer id. This will need to be changed to a unique Chapter log in in future, and the debit card will need to be reassigned. - Accounting software We had a very kind offer from Michael Louros of Jones Louros & Associates on the recommendation from Steve & Ben Jackel to set up the Chapters accounts within commercially available software program like Zero, free of charge with support, for only the cost of the software subscription. Preliminary discussion was to do this after the current financials have been submitted to CAV.		
8	Membership report G.Slocombe advised that there are currently 182 financial members. An increase of 1 since last meeting. - 63 members will be due to renew over the next quarter. - There are still 4 members that were due to renew at the previous quarter which remain outstanding and are now considered overdue. The names being Robert Bartlett of Narbethong, Vic Martin Dean of Landsborough West, Vic Greg Hunt of Mundalla, SA Roger Mibus of Portland, Vic - We have no new members 145 or 80% of financial members are on direct autorenewal payment now.		

9	Merchandise - G.Slocombe advised need to look at another print run of tractor serial number books down to last 9 and Chapter 18 want another 10. - Earl has raised the suggestion of Chapter 19 running and online auction for the remaining Club owned scales models, current feeling of the BoD is they are happy for us to do this but would like to wait until it can also be advertised in the magazine so no member can claim they were not aware of the opportunity to bid on these. This will delay the process die to next magazine timing and distribution.		Secretary to set up online auction with it being advertised in the magazine
10	Replica Parts D.Robins reported that fuel glass bowls cannot be produced economically unless we wanted to scale up to a MOQ of 1000 units. It was decided not to pursue this further. S.Jackel to get some more water pump shafts made, is having some challenges with sourcing correct material. R.Fern provided a contact detail to B.Jackel that may be able to assist. Kev Pauli is arranging for 10 more rain traps to be made. D.Robins is still in contact with Ralf that has offered us some of his fuel injection tooling and equipment as he winds up his business. S.Jackel is looking to make some electric starter motor conversion kits. G.Slocombe advise the Club has asked us to promote replica parts through the magazine, but after consultation with M.Hutchings agreed not to do any promotion until we have a person in place to manage this once Glen steps down.		S.Jackel to follow up. D.Robins to secure donation of equipment & tooling.

11	Used Parts Tilly remaining used parts have now been paid for and are owned by the Chapter. Need to quickly remove what we want, offer it up to members to meet our obligation to get it off John's property in the next 6 weeks. Chapter 18 may be able to assist to move it to a member's place for longer term storage. Email will be sent to members with a deadline to provide a written offer by 24th July or contact Mark Hutchings to discuss. Marty Turpin has agreed to bring what he can back, S,Jackel is no longer going up.		M.Hutchings to coordinate collection, and or scrapping of the parts at Lilydale.
11	Chapter tractor projects DW21 - D337 engine reassembly continues and the head is nearly ready to go back on, once Richard is available. Mark to contact Ray about a spare liner. Donated 3306 engine for Ch65 is at Gearon's yard. Phil to provide an image please for the asset register. Next couple of weeks Phil hopes to reconfigure it and test run. Old engine collected from Headhunters and is also at Gearon's. Phil to provide an image please for the asset register. M.Hutchings is aware of Rural Wrecking Co, in Inverall, NSW, there is a good source of used parts If we need them. We just need a list of what's required. See if Mark Wiggins is able to visit and consider next steps. Ex:Cooks D2 3J7913 that was up the pole to come to Lake Goldsmith once pilot and main engines running, new radiator core has been fitted. Needs blade cut off and tracks are seized. We are in the final stages of getting approval from CofA for the donation of the very first 140M brought into Australia in 2007.		R.Keir to continue to work with Jackel's on reassembly the engine. Phil to advise when he has run engine and it is ready to go to Tassie. Need to discuss with Doug Hagen as to next steps. G.Slocombe to organise transport to LG.
11	Shed & Facilities Mezzanine door, and roller door track and flashing need repairs. Wall images from the Cat training centre have been donated and Mark has collected them.		Mark to advise if he wants a working bee to get this done.

12	Technical Library Digital backup status of Club technical library D.Robins suggested that we procure an ACMOC stamp that can go into the inside front cover of Chapter owned books, like a library book. Discussion centred around impact of defacing the book with such a stamp, so while this was a good suggestion the committee decided not to proceed with this. S.Jackel advised that with Marie's help he is committed to getting the full library documented in a spreadsheet so we can also run loan list.		D.Robins to confirm ACMOC backup status.
13	Lake Goldsmith Rally 31 Oct- 1 Nov 2026 Kerosene powered will be next theme. Tractor pull may also be run again.		
14	Rally & event reports and updates <u>COMPLETED RALLY REPORTS</u> Lake Goldsmith 2-3 May 2026 Successful event again, LG was happy with attendance. Mark to enquire about the WAPL core flutes can we get them for the shed and any leftover rally badges.		
15	William Adams 100 years as a Cat dealer celebrations Retiree/former staff event – probably late October, Friday midday/afternoon session capped at 200 persons to be held at Clayton. TBC tractor display required. Still waiting on Dale to confirm a date. Staff event will be held at Crown Palladium 21st November, no opportunity for tractor display. Customer event (Vic) for to be held at The Glasshouse – 4th December looking to have ACMOC provide tractors TBC. 100 limited edition Twenty-Five models will be available for pre-order soon.		

16	General business - 2026 AGM - Agreed to be held at WAPL Clayton Thursday 3rd September 2026 - Guest speaker – ideas welcome by next meeting - Dinner – same as previous catering to be used. - Honour board nominations were discussed. - Constitution changes While replying to Caterpillar about signatories that can enter into a contract with them for the donation of the 140M it became clear there a number of outdated, inaccurate and unnecessary parts to the constitution. The committee may want to consider any changes, that can be voted on at the AGM. Glen had emailed a marked up copy with notations on areas for review. - Bert Thiess collection at QLD museum We understand the museum wanted to divest of the tractor collection, including numerous Cat crawlers that Ch18 assisted to be placed there. The museum was donating the tractors to other museums or collections where there was public access. Earl Shanks confirmed that Ch18 was unsuccessful in having any donated to ACMOC on the basis that did not have a publicly accessible display site. It is understood many of the smaller tractors have been already donated. Earl is seeking to get a list of what went where, so that we can update the Cat tractor registry and keep track of these, as well as understand what if any (D8?) are still yet to be donated, in case there is an opportunity that Lake Goldsmith may be seen as a suitable location.		All committee members to review prior to next meeting and provide feedback Earl Shanks to provide details and advise if there is anything we can do to assist as LG is a registered museum.
17	Next meeting:. 6th August 2026		
	Meeting closed at 7.40 pm Mark thanked everyone for attending		