



**Antique Caterpillar Machinery Owners Club
(ACMOC) – Chapter 19
Committee Meeting
Date: 13th June, 2024
Location: William Adams, Clayton
& Virtual video conference**

Attendees: G.Slocombe M.Hutchings **Copies:** ACMOC office, Peoria
D.Robins (v) B.Cornfoot International Director
P.Hughes J.Loaring Chapter 18 secretary
N.Clydsdale (v) R.Fern (v) Chapter 29 secretary
L.Rees S.Jackel Chapter 30 secretary
 B.Jackel

Guests: M. Gabion E.Shanks (v)

Apologies: R.Bassett-Smith

Quorum: Yes
(½ committee + 1)

Item	Notes	Voting	Action
	Meeting commenced at 6.30 pm. M.Hutchings opened the meeting and thanked everyone for attending.		
1	Present/Apologies The secretary called for apologies which were noted.		

<p>2</p>	<p>Correspondence in</p> <ul style="list-style-type: none"> - 13/6 Email from Cat about D343 genset for donation - 13/5 Email from Chapter 18 about D348 genset for sale - 13/5 NHMA insurance lodgement documents & info - 2/5 NHMA advising insurance fee now \$22 - 23/4 CAV email about new reporting procedures - 19/3 NHMA AGM documents & info - 16/1 Email back from NMA about AAD heritage collection and curation - 9/1 Email from ANARE responding to AAD inquiry - 5/1 Email from IPEV about agreement to release D4D <p>Correspondence out</p> <ul style="list-style-type: none"> - 9/1 Email to National Museum NMA about AAD heritage collection - 8/1 Email to ANARE Club about AAD heritage artifact divestment - 6/1 Email thanking IPEV and copy of previous deed. <p><i>Motion: That correspondence in/out as detailed is accepted as true and accurate.</i></p>	<p>Moved: GS Seconded: PH Motion passed unopposed</p>	
<p>3</p>	<p>Confirmation of minutes from the previous meeting.</p> <p>The secretary called on members present to review the minutes of the previous committee meeting dated 14th December 2023 which have been available on the Chapter website and a copy was available at the meeting.</p> <p><i>Motion: That the minutes of the previous annual general meeting have been read and are true and accurate.</i></p>	<p>Moved: BC Seconded: JL Motion passed unopposed</p>	
<p>4</p>	<p>Business arising from the previous minutes</p> <ul style="list-style-type: none"> - Asset Register (GS) <p>Per previous discussion the Chapter is not going to pursue asset insurance but will look to put a register together for key items including tractors owned.</p> <ul style="list-style-type: none"> - D343 block purchase (PH) <p>Per previous discussion, agree the Chapter would not purchase outright but promote availability to members.</p> <ul style="list-style-type: none"> - Parts offer from Tilly's (GS) <p>Images and details of the tractors and components were received by email and forwarded to the committee by the secretary on 4FEB24. No responses were received.</p> <p>Available parts in poor condition and over-valued seemed to be the consensus. Agreement was not to pursue purchase based on condition and prices being asked.</p>		<p>Secretary to prepare an asset register.</p> <p>P.Hughes to provide a contact point at HM so we can promote it.</p>

Directors Report

Earl Shanks gave a verbal report.

As a relatively new director, I am frustrated at the inefficiency of the monthly Board meetings.

With the departure of Mary, the decision was taken to make all renewals digital. This came into effect on April 1 this year. The Club has your credit card information on (secure) file, and when your time comes to renew, your card is debited. This is fine in theory, but problems are occurring as some people have continued to send in cheques, which has been caused in part because the Club sends out renewal envelopes.

Other members don't want to have credit cards on file, or perhaps don't have a card, or a computer. This is a concern for at least two Australian Chapters as well. This can be alleviated if a Chapter has a credit card, and a treasurer of the Chapter renews on their behalf. I've done this in some instances for Chapter 18.

I am also aware of instances where members have been charged twice. My understanding of this is vague, but I believe that the problem lies in the two software systems, Zoho and Joomla. One takes the money, and the one records it. Problem occurs when they don't communicate correctly. This results in one of our Board members in the UK manually doing entries and refunds to twice paying members. The choice of software systems is also contributing to headaches for our overworked treasurer in the US. I also believe renewals would be less complicated if renewals were on an annual (as are Chapters) or quarterly basis.

We currently do not have a working treasurer as her professional workload is overwhelming (US tax processing and reporting) and her personal circumstances mean she is unable to dedicate time to the volunteering to the Clubs financial reporting as this time.

I have suggested that the Club retains an accountant, US based, for ever how long it takes every week, to process all State and Federal documentation, including any tax requirements, as well as processing our ongoing reporting commitments to Caterpillar.

Other issues that need addressing.

There has been no AGM. This, I believe, would contravene the Clubs constitution.

I feel we need to reduce the cost of membership. I believe that an annual membership of US\$25 would be a fair price. Using an automated computerised system, the addition of any member is at a nominal cost to the club, whilst providing all the benefits.

The printed magazine: to be offered at an extra cost, on an annual subscription basis. Looking at local newsagent's magazines, a price of US\$50 – 60 per annum would not be unreasonable.

There has been no action taken on Chapter 19's request for the remaining merchandise to be released and sent to Victoria, even after several offers of Australian bound shipping containers.

<p>5 cont.</p>	<p>Furthermore, Chapter 19's request for the permission to print decal sets, and other literature, whilst having been agreed, has not been actioned. It has also been agreed that the UK can do this as well.</p> <p>At this point in time, there is no direction for any celebrations for Caterpillars Centenary. Having said this, there is no direction from Caterpillar as a corporation either.</p> <p>On a positive the Club has money in the bank because there have been no salary overheads to manage, So, in a nutshell, the Board is failing in its tasks. More needs to be done, but it needs to be done collectively.</p> <p>G.Slocombe asked why is there no accountability for agreed and minuted action items to be completed? E.Shanks responded that Board meetings were disorganised and had a lack of structure. N.Clydsdale also gave an account of his observations and experience on the Board, and lack of business acumen from leaders of the Club.</p> <p>M.Hutchings asked does the Board have a plan to support Sue in her capacity as Treasurer in the short term of replace her? E.Shanks advised that there had been no discussions at a Board level on this at this time.</p> <p>G.Slocombe asked what was the tenure for current office bearers of the Board. N.Clydsdale suggested that this was currently unknown due to the governance becoming very fluid in recent times.</p> <p>M.Hutchings thanked E.Shanks for his representation on the Board and offered the full support of Chapter 19 committee and members.</p>		
<p>6</p>	<p>Presidents Report</p> <p>M.Hutchings gave a verbal report that the Chapter is working well despite no recent meeting as was pleased see the Club being represented at several rallies through efforts of individual members. He also expressed appreciation to the work with the AAD, technical library scanning, along with tractor repair projects. The Chapter has a lot to do in the lead up to 2025 but was confident in our ability to make this successful.</p>		

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Finance report

The treasurer (GS) presented the finance report as at 9th June 2024.

Funds in cheque account	\$19,605.11
Funds in cash account	\$ 6,740.57
Funds in Paypal account	\$ 1,173.09
Petty cash	\$ 130.00
Inventory merchandise	\$17,442.62
Inventory replica/used parts	\$ 1,789.47
Banking yet to clear	<u>\$ 0.00</u>
Total assets	\$46,880.86
Plus debtors	
William Adams	\$ 00.00
Replica Parts	\$ 18.00
NHMA insurance (unpaid)	<u>\$ 00.00</u>
Total debtors	\$ 983.00
Total assets	\$46,898.86
Less liabilities	
Memberships	\$ 00.00
Other Chapter fees	\$ 00.00
NHMA Insurance (pre-paid)	\$ 66.00
Tractor repairs	\$ 00.00
Replica parts	\$ 2,962.17
Creditor invoices	<u>\$ 1,605.57</u>
Total liabilities	-\$ 4,633.74
Net financial position	\$42,265.12

Motion: That the finance report represents a true and accurate account of the Chapters financial position as at 9th June 2024

The above includes a \$5000 donation towards 2025 events, along with purchase of \$10k+ of additional scale model merchandise to ensure we have stock to sell and remain relevant and from which to generate profit. Profit being raised from sales is being directly invested into products to sell to position the Chapter well in 2025. Expecting further investment in this area.

Moved: GS
Seconded: MH
Motion passed unopposed

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Membership report

G.Slocombe advised that there are currently 154 financial members.

- 48 members will be due to renew at the end of current June 2024 quarter.
- There are 7 members that were due to renew at the previous March 2024 quarter which remain outstanding and are now considered overdue. Reminder emails have been sent. The names being

Russel Coad of Barunah Park VIC
Peter Connell of Grong Grong NSW
Mark Gearon of Clematis VIC
Hayden Hinkley of Whittington VIC
Matthew Jenkins of Crapook VIC
Travis Laurien of Yellingbo VIC
Andrew Tucker of Anakie VIC

There are 15 new members

- Kris Lee of Katunga VIC
- Pat O'Keeffee of Timboon VIC
- Jake Phillips of Leopold VIC
- Shane Stefani of Woodend VIC
- Chris Davis of Strathmore VIC
- Andrew Jackson of Clayton VIC
- Mitch Bridle of Lake Innes NSW
- Kieran Sullivan of Port Kembla NSW
- Kirk Flemming of South Maroota NSW
- Robert Bartlett of Narbethong VIC
- Mark Hoffman of Warragul VIC
- Phoenix Kennedy (junior) of Gladysdale VIC
- Conner Egan of Pambula, NSW
- Ken Lascelles of Maffra VIC
- Caleb McGillivery, of Garvoc VIC

I continue to push members to renew directly online per the Clubs preference, including at rallies where I have good internet connection where I do it for them online directly. For the following reasons this is not always possible though.

1. Poor internet service
2. Paying by smart phone tap and go – customer doesn't know their credit card number to enter on the website
3. Some customers cards will not allow international transactions
4. Some customers do not want to pay on an international website.

Hopefully the ZOHO experience will be better for auto renewals given the number of members falling due this month, but I am not aware of any improvements in the processing system from the Club administrators.

Merchandise

As at 9th June 2024 we had stock valued (at cost) of \$17,442.62.

This has been deliberate strategy to increase our offering, increase scale models, kids toys and a large order of the Rohan Skenner books.

If we have nothing to sell at rallies, we start to become irrelevant having the marque and store, and miss the opportunity to generate profit.

Unfortunately, despite many attempts to access ACMOC exclusive merch like serial number books etc. with options to print locally to reduce costs just goes no where with the board which is a real shame. We offered to manage sales (with commission payable to the Club) of print items like these books and family tree flyer, and also distribution of the decal kits which are all great member services but have not got any traction from the Club, except verbal agreement. Refer BoD minutes January 2024. Same goes for our offer to purchase any remaining merch stock, which the Club is paying \$200 a month to store and has not mechanism for which to sell it down – crazy.

Last of the Evolution series model Cat 225/323 excavator is now in stock.

Increased level of lower priced kids models and key rings.

Custom Originals are now promoting Cat 100-year models, these include;

85654 - Cat 1:50 scale Model Twenty Tractor with 100th Anniversary Plaque on base – COST \$45.00 + GST each - Available Late 2024

85760 - Cat 1:16 scale Model Twenty Tractor Chrome/ Gold Plate with 100th Anniversary Plaque on base – COST \$360.00 + GST - Available Late 2024

85689 - Cat 1:12 scale Model Twenty Tractor Limited Edition 250pcs Centennial 24ct Gold with Silver and Platinum accents and timber/glass display case – COST \$9,000.00 + GST - Available Early 2025

I have a new ACMOC cap ready with woven badge (which is better quality than printed logo) to order but was holding off until we get 100-year logo to see if that could be added to make this product more exclusive. Same goes for other merch, just waiting for Cat to advise what branding will be available. Current cost is \$18.50 ea @ 100 units, \$15.50 ea @ 250 units.

Other 100 year logo merch is planned.

<p>10</p>	<p>Replica Parts</p> <p>D.Robins is still planning to provide a magneto repair service, once he is back in Australia and has the time.</p> <p>Purchased box of original injectors, pump elements and other parts & tooling from Frank Scott. Just need to work out the best way to promote these 'bits & pieces' to the membership.</p> <p>Received six new pilot motor rain traps – much more expensive but good stock to have if someone needs one.</p> <p>D.Robins advised he had been contacted from someone that saw our parts add in the TOMM magazine but was for Fiat tractor and is helping this collector out.</p>		<p>D.Robins to providing wording for the program if it is to be promoted through the Chapter.</p>
<p>11</p>	<p>Club tractor projects</p> <p>- CH65</p> <p>P.Hughes will pick up the block and head from Headhunters and coordinate reassembly, he has sourced another head and cam but was still looking for an injector pump. Other key parts include radiator etc.</p> <p>M.Hutchings is visiting a tractor wrecker that has CH65 in stock and will record what parts they have available that may suit us.</p> <p>- DW21</p> <p>D.Robins has ordered several gaskets.</p> <p>- 933</p> <p>S.Jackel is going to change head over and involve a junior member and has offered to paint it if the Club wanted him too. Committee was not concerned about paint but would leave it to Steve to decide If he wanted to do it.</p>		<p>P.Hughes to star to reassemble the engine and advise if he needs parts, or support.</p> <p>M.Hutchings to provide details of potential used parts.</p>
<p>12</p>	<p>Shed & Facilities</p> <p>M.Hutchings to rework the wastewater pipe as next project and mezzanine external door.</p>		
<p>13</p>	<p>Technical Library</p> <p>Jamie and Daryl have not got together to scan the selected service magazine folders.</p> <p>Daryl to share the updated list of library books in consolidated excel spreadsheet.</p>		<p>Jamie to speak with Daryl about scanning this material.</p> <p>Daryl to consolidate the book list.</p>
<p>14</p>	<p>Lake Goldsmith Rally 2nd – 3rd Nov 2024</p> <p>M.Hutchings advised old clubrooms now removed.</p>		

Rally & event reports and updates**Rallies & events held**

- Geelong Classic held 13-14 Jan 2024

G.Slocombe advised was another great success, will benefit from having kids toys for sale, as a family day if we attend next year. Total sales \$2900. Thanks Rohan Burns, Rob Fern, Mark Hutchings & John Guiney.

- Cat DTAP event @ LGSPA held 24 Feb 2024

Resounding success – see blog on our website and edition 166 magazine for full report.

- Korumburra Working Horse held 16-17 Feb 2024

Sunday was very busy and they had 2 dozers working side by side which was a hit. Thanks Steve & Ben Jackel.

- LGSPA held 4-5 May 2024

Unfortunately, GS was unable to attend, and DB was overseas, so left us without merch sales at show for the first time. But otherwise was well attended due to good weather.

- Diesel, Dirt & Turf Exhibition, Eastern Creek NSW held 12-14 Apr 2024

G.Slocombe advise was big investment for Chapter and in personal time to travel and man stand for 3 days, but good to try new things, support Cat and ACMOC Chapter 29. Total sales \$6537 + 5 new members. Thanks Andy Divall, Gavin Handley, Peter Slocombe & Neil Clydsdale.

- Heyfield Vintage Rally held 18-19 May 2024

G.Slocombe advised was great to attend different event and expose ACMOC and merch to a different audience. Heyfield committee would like to expand the ACMOC display in future. Total sales \$4276 + 4 new members. Thanks Steve and Ben Jackel & Col Warrick.

Rallies & events upcoming

- Antarctic Festival Hobart, 24-25 Aug 2024

GS will be attending although William Adams will not have a tractor on display this year and D.Hagen may have another tractor TBC, but not the CH65.

- Bellarine Vintage Rally, Portarlington 1st Sep 2024

Rohan Burns is looking for support if anyone wants to join in for this 1 day show.

Caterpillar 2025 centenary celebrations

- Documentary

N.Clydsdale advised that there was no further progress to secure meeting with Channel 7 via WesTrac, and with current budget constraints it was proving difficult to raise the necessary capital.

- ACMOC grant

N.Clydsdale spoke to the original proposal to apply for funding for the documentary has on hold. M.Hutchings asked if we could apply for funding for other initiatives. Discussion ensued about whether we could apply for a grant based on the events schedule we had planned for 2025. General agreement was reached to apply once we had more details on the sanctioned events planned.

-Cat 100-year logo

G.Slocombe gave an update on Caterpillar's planning and the logo. While the 100-year logo had been formally designed and approved, it would not be released to dealers until July. On a positive note, preliminary advice suggests that the guidelines will permit its use by ACMOC.

- Sanctioned events for 2025

M.Hutchings advised that 5 key sanctioned events would be the Chapters focus, with a consistent display, core tractors on interest and concerted effort to support and promote. Members would still be encouraged to attend other rallies, but this would be on a case-by-case basis of members willing to attend, and for availability of the display and merchandise.

The agreed sanctioned events are proposed to be;

Melbourne Steam & Tractor STEAMFEST Rally – Ferntree Gully, Vic 8-10 MARCH

Rob Fern, Rob Bassett-Smith & Jamie Loaring are leads for this event. Discussions already positive with MSTEC and plans are to have a Traxcavator theme.

Korumburra Working horse & tractor rally – Nyora, Vic 15-16 MARCH

Steve and Ben Jackel are leads, negotiations already underway as is planning, with focus on working displays.

ACMOC event @ Beckett's – Exeter, Tas 4-5 APRIL

This is major undertaking as will be specific ACMOC event. Committee comprising of members Stuart Macdonald, Doug Hagen, Dick Beckett, Rob Diprose, Mark Wiggins and Glen Slocombe, along with William Adams staff Jamie Plamer and Tim Waller has been formed to commence planning. Need to confirm these dates and support from Exeter Show Committee.

Wheatlands Ag. Museum Rally – Warracknabeal, Vic 19-20 APRIL

Well organised flyers already out to promote. Colin Warrick is the lead.

Lake Goldsmith 'Caterpillar' rally – Lake Goldsmith, Vic 1-2 NOVEMBER

Will be the culmination of the celebratory year. Mark Hutchings with support of the committee to organise, but priority is those events earlier in the year.

Other planning discussions include support for a Cat staff & family day at Tullamarine, and a tractor limited edition PVC spec board with 100-year logo offer for displayed tractors the preregister.

Separate 2025 planning meetings and notes will be held and produced outside of committee and general meetings and the leads for each event are encouraged to continue to meet and progress planning.

The committee acknowledged the unfortunate clash between Warracknabeal and Wheels of Wanaka NZ event, but this is unavoidable.

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General business

- Purchase of Ch18 D348 Generator

E.Shanks advised that they were selling it for no other reason than the cost to transport to and from rallies but was a drawcard at shows when started. Chapter had hoped to get an offer of \$20,000.

Following short discussion, cognisant of the cost to transport it from QLD back to Vic and motion was tabled to make an offer.

Motion: That an offer of \$5000 be made to Chapter 18 to purchase their D348 generator.

- Additional Chapter banners

There have been several requests for additional Chapter 19 banners to ensure they are displayed at regional & Tassie events. Not always easy to send seafreight to Tassie and back. Requested E.Shanks to ask Board to release the artwork file so we can print additional versions locally.

- Donation of Cat D343 generator

G.Slocombe advised that Caterpillar of Australia through Chris Davis had offered to donate their former D343 facility standby generator to Chapter 19, as is condition. Images were shown. It has been stored outside so may need some work. B.Cornfoot offered to arrange transport.

Motion: That a donation of D343 generator be accepted.

Moved: BC
Seconded: RF
Motion passed unopposed

E.Shanks to take offer back to Ch18.

E.Shanks to request artwork files.

Moved: BC
Seconded: MH
Motion passed unopposed

Secretary to formally email CofA to accept the offer.

<p>18 cont.</p>	<p>- Donation of track press bench and torque gun G.Slocombe advised that William Adams had decommissioned the spare track chain bench and torque multiplier and he had secured approval to donate it to the Chapter. Images were shown. Steven & Ben Jackel agreed to arrange transport for it back to their shed where there is potential for it to be used with their track press.</p> <p>- Donation of 943 training transmission on a stand G.Slocombe advised that William Adams training department had a 943 hystat transmission on a stand that was no longer used, was available if the Chapter wanted it for shed display. Committee agreed, Ben Jackel offered to pick it up at the same time as the bench.</p>		<p>Ben Jackel to arrange to pick up the goods.</p> <p>Ben Jackel to arrange to pick up the goods.</p>
<p>19</p>	<p>Next meeting:. TBC.</p>		
<p>20</p>	<p>Meeting closed at 8:34 pm Mark thanked everyone for attending.</p>		