



**Antique Caterpillar Machinery Owners Club
(ACMOC) – Chapter 19
Committee Meeting
Date: 19th August 2021
Location: Teams virtual meeting**

Attendees: G. Slocombe J.Loaring **Copies:** ACMOC office, Peoria
M.Hutchings D.Robins International Director
B.Cornfoot S.Jackel Chapter 18 secretary
Mrs. K Jackel B.Jackel Chapter 28 secretary
Chapter 29 secretary
Chapter 30 secretary

Guests:

Apologies: L.Rees P.Hughes

Quorum: Yes

Item	Notes	Voting	Action
	Meeting commenced at 6.38 pm. S.Jackel opened the meeting, and thanked everyone for attending.		
1	Present/Apologies The secretary called for apologies which were noted.		
2	Correspondence in - 7/5 email from M.Meyer with suggestions for committee to consider -14/5 Confirmation email William Adams of \$3000 sponsorship for 2020/21 FY - 26/5 Email from E.Theile with update of Tail Seat planning - 29/5 NHMA membership/insurance renewal - 14/7 email from CAV reminder for FY statement to be lodged - 6/8 Invoice from WAPL for DW21 engine machining - 17/8 Response from NHMA about insurance for junior program requesting more details		

<p>2 cont.</p>	<p>Correspondence out</p> <ul style="list-style-type: none"> - 10/4 Email to William Adams requesting sponsorship for membership promotion activities - 11/7 Posted NHMA insurance renewals with cheque for Club & 40 members. - 9/8 Emailed NHMA insurance regarding junior sponsorship program meeting sanctioned event guidelines - 17/8 Replied to NHMA email with additional details for junior program <p><i>Motion: That correspondence in/out as detailed is accepted as true and accurate.</i></p>	<p>Moved: GS Seconded: SJ</p> <p>Motion passed unopposed</p>	
<p>3</p>	<p>Confirmation of minutes from the previous meeting.</p> <p>The President called on members present to review the minutes of the previous committee meeting dated 1st May 2021 of which there were copies emailed prior to the meeting.</p> <p><i>Motion: That the minutes of the previous annual general meeting have been read and are true and accurate.</i></p>	<p>Moved: DR Seconded: SJ</p> <p>Motion passed unopposed</p>	
<p>4</p>	<p>Business arising from the previous minutes</p> <ul style="list-style-type: none"> - Spousal Insurance <p>G.Slocombe confirmed this was still on the BoD to action and Neil Clydsdale was pushing to get the necessary amendments as they had been finalised by the Chapters & Membership sub-committee, passed by December pending a final legal review currently being undertaken.</p> <p>-Tail seat high tea</p> <p>E.Thiele has provided and update for consideration which was very comprehensive and appreciated. It was agree however that all planning should be deferred until some more certainty exists around travel.</p> <ul style="list-style-type: none"> - Junior member sponsorship <p>G.Slocombe has been in email correspondence seeking a position from the NHMA insurer about whether events held at a private residence or at Lake Goldsmith could be regarded as sanctioned events and therefore covered under the Chapter's insurance policy.</p>		<p>G.Slocombe to communicate final position from NHMA when provided.</p>

<p>4 cont.</p>	<p>- Membership cards</p> <p>G.Slocombe confirmed that he had been advised these had been discontinued some years back as one of the cost cutting measures of the Club, but had reiterated the importance of such a card for the purposes of distinguishing current financial members to gain entry into rallies locally. The Club is currently looking into making these available electronically with a view that individuals or Chapters could print them if required.</p> <p>M.Hutchings advised that LGSPA are also considering implementing limited exhibitor passes due to an increasing number of persons (not ACMOC specifically) using other Club memberships cards to enter on rally days, when they are not specifically exhibiting or contributing to an exhibit. No formal decision has been made on this, but he would keep us updated. For example at the May rally 800+ persons entered free of charge as 'exhibitors'.</p>		
<p>5</p>	<p>Directors report</p> <p>Brendan Cornfoot gave a verbal report in his capacity as an ACMOC director, advising that the production of the grader serial number book had progressed to the point where it was expected to go into production in the next 5 weeks with a view to being available before Christmas. He also advised the Doug Hagen had been formally interviewed by Directors of the Club as the sole nomination for the current two vacancies.</p>		
<p>6</p>	<p>Presidents Report</p> <p>S.Jackel gave a verbal report again reinforcing his desire for junior member engagement and around opportunities for members and others to get involved with repairs of tractors, their own, or the Chapters. He also spoke about opportunities to look at other fundraising activities to help support the costs associated with repairs and maintenance of the Chapters tractors so they could be made available for use by members on rally days. This was highlighted by recent expenses incurred to restore the block of the D337 engine out of the DW21, which were significantly more than anticipated.</p> <p>As part of his report, and the ensuing discussion the following two motions were made;</p> <p><i>Motion: That the Chapter approve a budget of not more than \$10,000 be set aside, including monies already committed for the restoration of the DW21 to get it back to an operational state.</i></p> <p><i>Motion: That the Chapter release the D343 engine (incomplete) donated by the late Gary McDermott from its assets as a donation to Rob Marshall in return for his donation of critical parts required to complete the DW21 restoration.</i></p>	<p>Moved: JL Seconded: SJ Motion passed unopposed</p> <p>Moved: SJ Seconded: MH Motion passed unopposed</p>	

7

Finance report

The treasurer (GS) presented the finance report as at 19th August 2021. FY 20/21 reports are currently being prepared for the AGM.

Funds in cheque account	\$18,274.55
Funds in cash account	\$ 50.39
Inventory merchandise (approx.)	\$ 5,475.96
Inventory replica parts	\$ 745.21
Banking yet to clear	<u>\$ 0.00</u>
Total assets	\$24,546.11
Plus debtors	
Merchandise orders	<u>\$ 0.00</u>
Total assets	\$24,546.11
Less liabilities	
Memberships	\$ 0.00
Insurance (pre-paid)	\$ 0.00
Postage	\$ 0.00
Creditor invoices	<u>\$ 6,444.90</u>
Total liabilities	-\$ 6,444.90
Net financial position	\$18,101.21

Motion: That the finance report represents a true and accurate account of the Chapters financial position as at 19th August, 2021.

Moved: GS
Seconded: MH
Motion passed unopposed

8

Membership report

G.Slocombe advised that at 19th August we had 130 members, with 4 overdue in the June quarter that had been sent reminder email.

We have five new members;

- Mrs Margot Theile of Woodend, Vic
- Lachlan Merrett of Casterton, Vic
- Ron Jackson of Cobden, Vic
- Paul McNae of Tamborine, QLD
- Rod Stones of Rutherglen, Vic

And one returning (more the one quarter overdue) members;

- Evan Lane of Mooroopna, Vic

Glen thanked Phil Hughes for his assistance in ringing members that were overdue.

9	<p>Merchandise</p> <p>As at August 19, 2021 we had stock valued (at cost) of approximately \$5,475.96. Looking forward to getting some new items and also hopefully calendars early this year.</p>																		
10	<p>Replica Parts</p> <p>D.Robins has provided advertising costs for TOMM magazine but these were considered excessive. Darryl to look at smaller classified advertising.</p> <p>Please see below the club prices for adverts within the magazine for your consideration. Please note that we can complete Artwork in-house with a small fee of \$75.+GST or you can provide print ready artwork.</p> <p>If you are promoting a event or auction we can also offer a print & online pricing for promotions across our website, social media platforms & TOMM forum.</p> <p>TOMM Advertising Rates Excluding GST</p> <table border="1" data-bbox="220 808 975 954"> <thead> <tr> <th>Advert Size</th> <th>¼ Page</th> <th>½ Page</th> <th>¾ Page & Online</th> <th>FULL</th> <th>FULL & Online</th> <th>Online Only</th> <th>Social Only</th> </tr> </thead> <tbody> <tr> <td>CLUB RATE</td> <td>\$430</td> <td>\$595</td> <td>\$735</td> <td>\$1180</td> <td>\$1350</td> <td>\$395</td> <td>\$225</td> </tr> </tbody> </table> <p>G.Slocombe suggested that it would be a good member service and resource if we could keep a list of recommended suppliers and trades that specialise in works required of tractor restorations i.e. sheet metal fabricators, piston ring manufacturers, casting or foundries, fuel system testing/repairs etc. This list could be made available for members to access via our landing page.</p>	Advert Size	¼ Page	½ Page	¾ Page & Online	FULL	FULL & Online	Online Only	Social Only	CLUB RATE	\$430	\$595	\$735	\$1180	\$1350	\$395	\$225		<p>D.Robins to get price for TOMM classified advertising.</p> <p>D.Robins to collate a list of handy suppliers and trades.</p>
Advert Size	¼ Page	½ Page	¾ Page & Online	FULL	FULL & Online	Online Only	Social Only												
CLUB RATE	\$430	\$595	\$735	\$1180	\$1350	\$395	\$225												
11	<p>Challenger 65 Project</p> <p>Brendan Cornfoot advised the 3306 engine had been collected and was in his shed, thanks especially to Rob Diprose for arranging transport from Tassie. Engine parts are now being checked and sorted to prepare for re-assembly. Dick Beckett is working on some more tweaks to get chassis straight.</p>																		
12	<p>Shed & Facilities</p> <p>- Mark Hutchings reported that the mezzanine frame had been set in place, as well as external stair well thanks very much to Brendan, Steve, Ben & Daryl for their help. Next stage is to line and insulate the walls, and properly fix the frame and fit flooring. Kitchen is also now onsite, so will take some work to get done in time for next rally. Mark will advise when he plans to do this, but will be on short notice.</p>																		
13	<p>Technical Library</p> <p>- Mrs Karen Jackel advised she is getting closer to finalising the master list of books and manuals.</p>																		

14	<p>Lake Goldsmith Rally 30th – 31st October 2021 M.Hutchings advised this is still planned to go ahead at this stage.</p>		
15	<p>NHMA rally 2023, Mudgee No report</p>		
16	<p>Caterpillar 2025 centenary celebrations No report</p>		
17	<p>General business</p> <ul style="list-style-type: none"> - Nominations for honour board <p>Brendan advised that the honour board was now ready for signwriting. It was agreed that small plaques would be easier to use rather than names in vinyl decal. Daryl Robins suggested the plaques could look like serial number plates and it was agreed this was a great idea.</p> <p>Committee members would be sent the criterion for being honoured, and that they should send their nominations to the secretary as soon as possible, from which these will be collated and voted upon by group email. A notification will also be sent to all members seeking nominations as part of the AGM process.</p> <ul style="list-style-type: none"> - Mike Meyer suggestions <p>Mike had written to the secretary with a list of excellent suggestions, for the Chapter to consider. These were reviewed and discussed, and a number of them would be workshop along with existing ideas to look to implement.</p> <ul style="list-style-type: none"> - New merchandise <p>Brendan advised that the Club was looking into additional thermometers with different images, umbrellas and a clock.</p>		<p>G. Slocombe to finalise signwriting and plaque artwork for approval by committee.</p> <p>Committee members to email any nominations they wish to make</p> <p>G.Slocombe to write to Mike acknowledging the suggestions and provide and update of status.</p>
17 cont.	<ul style="list-style-type: none"> - Thankyou letter <p>Brendan to provide details of the contractor that donated time to sandblast and paint the mezzanine frame for a thankyou letter.</p>		<p>B.Cornfoot to provide details to the secretary to provide a letter of thanks.</p>
	<p>Meeting closed at 8.14pm S.Jackel thanked everyone for their attendance.</p>		
	<p>Next meeting: AGM to be held virtually on Thursday 23rd September 2021</p>		